



**TRANSFER OF DIVISION APPLICATION**  
**University of Missouri-Columbia**  
**(To be used by currently enrolled students)**

**UNDERGRADUATE APPLICANTS**

Unless you are otherwise instructed, present this request for approval to the dean of the college to which you are applying.

**GRADUATE APPLICANTS**

--Complete transfer application and submit to department to which you are applying, with copy of your transcript (available from the Transcripts Office, 130 Jesse Hall).  
 --Applicants for non-degree graduate study should submit this form directly to the Graduate School.

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Student number: \_\_\_\_\_  
(Last) (First) (Middle)

Local mailing address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Permanent mailing address: \_\_\_\_\_ Telephone: \_\_\_\_\_

MU campus e-mail address: \_\_\_\_\_

Current school/college:  
 \_\_\_\_\_

New school/college to which you wish to apply:  
 \_\_\_\_\_

New academic major: \_\_\_\_\_

**ATTENTION: Undergraduate dual majors:** Use this section to indicate current or future dual enrollment.

(Check one):

Drop dual enrollment  
 Which program are you dropping? \_\_\_\_\_

Add a secondary academic unit  
 New primary degree/program? \_\_\_\_\_

New secondary degree/program \_\_\_\_\_

Term in which change is to become effective:  
 Fall  Winter  Summer YEAR: 20\_\_\_\_\_

Student's signature: \_\_\_\_\_

**NOTE: Deadlines for Transfer of Division Applications are published in the Schedule of Courses.**

**\*\*\*STUDENTS, DO NOT WRITE BELOW THIS LINE\*\*\***

*Decision from desired division. Following section to be completed by dean's office:*

<p>I recommend that:</p> <p><input type="checkbox"/> The permit be issued.  <input type="checkbox"/> The permit be issued, ON PROBATION.  <input type="checkbox"/> The permit be held for current semester final grades.  <input type="checkbox"/> The request be denied.</p> <p>New degree program: _____</p> <p>Emphasis area: _____</p> <p>New degree sought: _____</p> <p>Approved: _____ Date: _____  <small>(Signature of Dean of school/college to which undergraduate student is transferring or, for graduate students, departmental Director of Graduate Studies.)</small></p>	<p>If applicable:</p> <p>GMAT: _____</p> <p>Cum. GPA: _____</p> <p>GPA for last 60 hours: _____</p> <p>Date: _____</p>
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**DISTRIBUTION OF FORMS BY THE STUDENT'S NEW DIVISION:**

Retain a copy for departmental records • **Send original to Graduate Admissions, 210 Jesse Hall.**