

## Checklist for M.A. in Anthropology (for student and advisor use only)

Revised October 30, 2020

This document can be used informally by both students and advisors to track a student's progress towards the Master's degree. Forms and letters should be given to the anthropology department staff (muasanthropology@missouri.edu), who will make a copy for the student's file and send forms to the Graduate School. No exams or defences can be scheduled during the last two weeks of classes or during exam week.

### Graduate School and Departmental Forms:

- 1) Program of Study for the Master's Degree form (M1 Form) filed with Graduate School  
*This form should be filed by the end of the second semester in residence and cannot be filed later than the semester preceding the one in which the student expects the degree to be granted.*
- 2) If the student is preparing a thesis, a Request for Thesis Committee form (M2 Form) must be filed with Graduate School. If the student is instead preparing a paper or proposal, the Request for Thesis Committee form must be filed with the Department only.  
Committee members (three member minimum):

Major Advisor (1): _____	Subfield: _____
Anth Member (2): _____	Subfield: _____
Non-anth Member (3): _____	Discipline: _____
Other member (4): _____	Subfield: _____
Other member (5): _____	Subfield: _____
- 3) Report of Master's Project Examining Committee (M3 form) filed with Graduate School  
*This form is completed and signed by the student's committee after the thesis, proposal, or publication has been successfully defended. If a thesis is completed, a copy, with signed signature page, is turned in to the graduate school after it is successfully defended. A copy of the thesis, project, or paper printed on acid-free, archival-quality paper (25, 50 or 100% cotton, 20-pound, watermarked white bond paper with a plain finish) must also be turned in to the Departmental Office.*

### Graduate School and Department Requirements:

- 1) Completion of a minimum of 30 credit hours beyond the BA or BS degree. Date completed: \_\_\_\_\_
- 2) Successful completion of Anthro 7950 (Surviving Graduate School). Date completed: \_\_\_\_\_
- 3) Successful completion of the three core subfield courses: Anthropology 8010 (History of Anthropology), Anthropology 8287 (Seminary in Archaeological Theory and Method), and Anthropology 8587 (Seminar in Physical Anthropology). Date completed: \_\_\_\_\_
- 4) Completion of at least one course in statistics, preferably taken the first year (Anthropology 8888, Statistics 7070, and Sociology 7120 are among the courses that fulfil this requirement although others may at the department's discretion; any statistics course taken prior to admission to the program must be approved by the advisor in order to fulfil graduate requirements). Date completed: \_\_\_\_\_
- 5) Minimum of 3 of the 30 credit hours must be MA thesis research (Anthropology 8090); maximum of 6 hours of Anthropology 8090 may be included in the 30-credit hour minimum. Date completed: \_\_\_\_\_
- 6) Maximum of 12 credit hours in non-thesis research (Anthropology 7990/8990) or readings courses (Anthropology 8960). Date completed: \_\_\_\_\_
- 7) Two consecutive 9 credit hour semesters or 3 consecutive 6 credit hour semesters within 18 months. Date completed: \_\_\_\_\_

**REMINDER:** Changes in committee membership **must** be made on the Graduate Student Change of Committee form. You may pick up and return to your signed forms to 112 Swallow Hall. No exams or defences can be scheduled during the last 2 weeks of classes or during exam week. MA defences are open to the public and must be announced two weeks in advance.